



Huron Christian School Society

Participation Points Program

Mission Statement

By the grace of God, Huron Christian School:

- **provides an exceptional Christ-centred education**
- **teaches that God and His Word shine in all areas of learning**
- **values all children as God's image-bearers who have a place in His plan**
- **equips all students to be good stewards of God's creation and serve their community**

**Enclosed: Statement of Purpose
Policy Procedure**



Participation Points Program

***“As each has received a gift, use it to serve one another, as good stewards of God's varied grace:”
1 Peter 4:10***

Statement Of Intent

By utilizing a Participation Points Volunteer Program, parents will participate in the life of HCS. They will become a greater part of the Huron Christian School family by getting to know other parents and school supporters. A greater sense of Christian community will be established. A Participation Points Program will help keep overall operating costs down and tuition more affordable for all families. As Huron Christian School Society experiences increased difficulty in finding volunteers for our events, meetings, school activities and programs; the program outlined below will address this issue and create a positive outcome in all areas.

PURPOSE:

1. To enrich school programs, build a strong sense of unity between students, staff and parents/guardians and encourage social interaction within the Huron Christian School community.
2. Increase awareness/appreciation for the amount of effort required for various activities and dispels the perception of inequity of involvement.
3. Encourage volunteer participation in all school activities and events, ensure fundraising targets are met and reduce operation costs through increased participation.
4. Makes use of the gifts and talents of our membership

Who does this program apply to? The Participation Points Program applies to all Huron Christian School Society Members with children enrolled at HCS, and parents who are not members and have their children registered at HCS. All families are expected to volunteer to earn points over the course of the school year. Parents agree to donate the applicable sum of money in addition to tuition. This donation credit is worked off during the year on a dollar per point basis.

What if I do not want to or cannot participate? All exemptions must be applied for with tuition or at time of difficulty (financial, medical, or circumstantial) and will be considered by the Committee on an individual and annual basis. Those not wishing to participate may pay the opt-out amount UP FRONT, according to the chart below. Earmark cheque “opt-out” so statements don’t have to be sent out to these families. Families that pay more than half of the volunteer tuition amount are automatically released from any shortfall in their Participation Points Program. Families that pay at least \$900 in voluntary tuition may indicate on their annual tuition invoice that they would like their voluntary tuition to relieve them from any shortfall in their Participation Points Program. This program is vital to the financial well being of the school and as such it is considered mandatory. Members who refuse to participate or fail to request an exemption will be subject to the tuition arrears policy as determined by the finance committee.

What do I do?

Upon registration, the family submits a signed commitment form, agreeing to pay any shortfall in the Participation Points Program by the end of the school fiscal year, July 31st.

Note: All of the forms relating to volunteering and the point system will be attainable through the school's website. Also, volunteering opportunities, upcoming events and reminders will be offered on HCS's website, as well the Pink Sheet.

Point Schedule:

Full Time Family	- 900 points	- \$900.00 cheque	(36 Hours)
Single-Parent Families	- 500 points	- \$500.00 cheque	(20 Hours)
Staff With Children Enrolled in HCS	- 450 points	- \$450.00 cheque	(18 Hours)
New Full Time Families to HCS, Year 1	- no obligation		
New Full Time Families to HCS, Year 2	- 500 points	- \$500.00 cheque	(20 Hours)
JK Families	- no obligation, they are a new family		
SK Families, who attended HCS JK	- 250 points	- \$250.00 cheque	(10 hours)

Issue of New Families to HCS other than JK/SK:

All new families to HCS are eligible for a one year relief from the Participation Points Program. In their second year of enrollment, these families will receive a reduced rate of 20 hours to give the family a chance to be introduced to HCS programs and events as well as encourage them to get involved without being overwhelmed. New JK Families will always be exempt from the program, as they are in the first year at the school. SK families that attended the school in JK will receive an SK reduced rate of 10 hours.

How do I earn points?

- Participation point accumulation will begin August 1st and continue until July of the following year. The whole family will be able to contribute points: parents, teens looking for community hours, even grandparents.
- **25 points** per volunteer hour will be awarded.
- **75 points** are also awarded to families with a representative at the annual Fall and Spring Membership meetings.
- 2 dozen baked goods is equal to 1 volunteer hour or **25 points**.

Administration:

- The Membership Committee shall:
 - Keep track of all reported balances and send out statements to the families in November and April indicating the families' current reported balance. Statements will be sent to Finance as well, so that Finance can monitor and communicate with families that are repeatedly non-compliant.
 - On July 15th points for each family are tallied. The final tallies for each family are reported to the Finance Committee, as well as exemptions to the program as approved by the committee.

- The Finance Committee shall:
 - If the required points have been accumulated, no further action is required.
 - Reconcile the shortfall with the family, with an invoice issued based on the number of points the family has earned.
 - Where Finance has additional confidential knowledge about a non-compliant family's situation, alternate arrangements can be negotiated with the family, at Finances' discretion.
 - Invoices issued under this program will be due within 30 days; families that do not pay on time will be given 30 days grace, after which, collection will fall under the tuition arrears policy.

Please Note:

- There will be no pooling of points or carry-over to the next year.
- Parents will be encouraged to keep track of their own points and periodically check with the Points Bookkeeper.
- Please see attached "Family Points Record Form" to assist with tracking the points.
- If a family reaches their required points level, they may choose to donate their surplus points to another member family.
- Any fundraising directly related to class trips will not count as volunteer points.
- You may choose to use the Shop n' Save program for volunteer points **OR** receive a credit towards tuition, not both.

Board Approval: March 26, 2018	Chairperson's signature:
Binder location: Membership	Document Review: Annual